

# Request for Bid (RFB) – METERED TAXI OPERATORS AT KING SHAKA INTERNATIONAL AIRPORT

TENDER PROJECT REFERENCE NUMBER: KSIA/065/2013

Airports Company South Africa SOC Limited invites suitably qualified tenderers to submit bids for the above service at King Shaka International Airport, Durban.

## COLLECTION OF BID DOCUMENTS

Bid documents will be available for collection from 15 to 25 July 2013, Monday to Friday from 9h00 to 16h00 only (Excluding Saturday, Sunday and Public Holidays) subject to valid proof of payment. No documents will be sold after this date and not having attended the compulsory clarification session.

Bid Documents may only be collected upon payment of a nonrefundable deposit of R 1000.00 payable either by bank deposit or EFT – Details are as follows: Nedbank, Bluff, branch code 130826, A/c no. 1304121259, A/c holder – Airports Company South Africa Limited (Please quote reference – KSIA/065/2013 & your company name).

Bidders are requested to hand deliver the bank deposit slip as proof of payment when collecting bid document.

## COMPULSORY CLARIFICATION SESSION

A compulsory Clarification Session will be held at 10h00 on Thursday 25 July 2013 at King Shaka International Airport – MSO Building, Ground Floor, Landside Boardroom.

## CLOSING DATE

The bid closes on Thursday 8 August 2013 at 16h00. All bid documents must be provided in **duplicate (printed format)** and sealed in a clearly marked envelope / package marked with Bidder's name, Bid Number and Bid Description; and deposited

## LATE SUBMISSIONS WILL NOT BE ACCEPTED.

## COLLECTION & DEPOSIT OF BID DOCUMENTS

Bid Documents can be collected and deposited at King Shaka International Airport, Airports Company South Africa, Reception, Ground Floor MSO (Multi-Storey Office) Building. MSO located in the Pick-Up Zone area.

## MANDATORY ADMINISTRATION CRITERIA

Proposals that do not meet any one of the following criteria (Valid proof/certification must be provided) will be disqualified and will not be evaluated further:

1. Acceptance of Terms & Conditions of Bid.
2. Attendance to compulsory clarification session.
3. Proof of purchase of bid document.
4. Minimum 1(one) year proven company experience in the service.
5. Valid proof of licences & certification/affiliation to relevant bodies or institutions. This includes licences to operate as a metered taxi operator, public road carrier permit, professional driving permit (PDP), public permit, Vehicle licence & roadworthy certificate.
6. Company Registration Documentation (or letter in the case of a sole proprietor)

8. Vehicle must not be more than 5 (five) years old.
9. Vehicle must carry a maximum of 7 passengers.
10. Passenger Liability Insurance Cover.
11. Only operators with Valid KZN Road transportation Permits for Metered Taxis will be considered.
12. Where vehicles are leased, a valid lease agreement must be attached together with a copy of the owner's ID.

**NB: No tender will be awarded to any person/entity whose tax matters have not been declared by the South African Revenue Service to be in order.**

Only bidders who fully comply with the Mandatory Administrative Criteria, will be evaluated on Functionality.

## FUNCTIONALITY

- |   |           |
|---|-----------|
| 1. Operations Plan & Ability to carry out the service | 64 points |
| 2. Financial Soundness /Viability                     | 15 points |
| 3. Documentation                                      | 21 points |

Bidders must score a minimum of 70 out of 100 points for Functionality to be considered for further evaluation on Price and B-BBEE. Bidders who do not score 70/100 will be disqualified accordingly.

Airports Company South Africa SOC Ltd reserves the right  
to

Reg No. 1993/004149/06

in the bid box.

7. Copies of Owner's / Directors & Drivers' ID documents.

withdraw, cancel or not award any tender issued.

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#### Enquiries and Contact Information

E-mail: [procurement.ksia@airports.co.za](mailto:procurement.ksia@airports.co.za)  
Fax: 0865723267

[www.airports.co.za](http://www.airports.co.za)

