

# REQUEST FOR PROPOSAL FOR THE PROVISION OF SERVICES OF A CONSULTANT TO FORMULATE TRAFFIC DEVELOPMENT PLAN AND ROUTES FOR AIRPORTS COMPANY SOUTH AFRICA SOC.

**TENDER NUMBER: CORP/256/2014**

**Airports** Company South Africa SOC Ltd invites suitably qualified tenderers to submit bids for the above services.

## COLLECTION OF TENDER DOCUMENTS

Tender documents will be made available on request from 17<sup>th</sup> February 2014 until 17<sup>th</sup> March 2014 from 09h00 until 16h00 South African Time).

There are no applicable costs in obtaining and submitting a proposal for this tender.

## CLARIFICATION SESSION

No briefing/clarification meeting will be held for this Tender.

## CLOSING DATE

The bid closes on 15<sup>th</sup> April 2014 at Midnight (24h00) South African Time. All bid documents must be provided as per bid specification and clearly marked with **Bidder's name, return address and Bid Description**. The Bidder may elect to send these submissions by courier or electronically. However ACSA must receive before 24h00 on date of closure South African time.

## LATE SUBMISSIONS WILL NOT BE ACCEPTED.

**Airports Company South Africa reserves a right to withdraw, cancel or not award any issued tender.**

**Enquiries and Contact Information for collection of RFP documents:**

**E-mail:** [procurement2.ksia@airports.co.za](mailto:procurement2.ksia@airports.co.za)

**Fax:** 0866204343

**Website:** [www.airports.co.za](http://www.airports.co.za)

**Enquiries for clarity will close on the 5<sup>th</sup> March 2014 at 24h00 South African Time.**

**Airports Company South Africa urges its clients, suppliers and the general public to report any fraud or corruption to:**

**Airports Company South Africa TIP-OFFS ANONYMOUS**

**FreeCall:** 0800 00 80 80

**FreeFax:** 0800 00 77 88

**Email:** [acsa@tip-offs.com](mailto:acsa@tip-offs.com)

**Website:** [www.tip-offs.com](http://www.tip-offs.com)

## MANDATORY ADMINISTRATION CRITERIA

**Proposals that do not meet the following criteria will be disqualified and will not be evaluated:**

- **Previous experience in Traffic Development Plans with a minimum of 5 years proven experience.**
- **Confirmation that your Tax affairs are in order. This will be proven by submitting a valid Tax Clearance Certificate. International companies will provide a duly notarised document confirming that their Tax affairs are in order in their country of domicile.**
- **Acceptance of ACSA terms and Conditions of Bid.**

**NB: No tender will be awarded to any person whose tax matters have not been declared to be in order by the South African Revenue Services or the International companies have not proven that this is in order.**

## EVALUATION

Bidders must satisfy the Mandatory Administration Criteria in order for them to be evaluated further. Proposals will be evaluated in 3 Phases:

### Phase One – Mandatory Administration Requirements

Functionality is a threshold phase which will disqualify bidders not

meeting minimum requirements.

### Phase Two - Functionality

### Phase Three – Price & B-BEEE

This phase is based on the 90/10 Preference point system in terms of the Preferential Procurement Policy Framework Act, with 90 reflecting price and 10 reflecting B-BBEE recognition. ACSA will only accept the DTI criteria as proof of B-BBEE status.

## TRANSFORMATION IMPERATIVES

Airports Company South Africa subscribes to the National Transformation Imperatives and B-BBEE objectives as such it will appoint service provider(s) who are transformed in terms of Codes of Good Practice requirements and targets. Transformation Imperatives includes but are not limited to skills development, enterprise development, localization, etc.

- **B-BBEE IS NOT COMPULSORY IN THIS INTERNATIONAL TENDER AND HENCE IS NOT APPLICABLE FOR COMPANIES DOMICILED OUT OF SOUTH AFRICA.**



**AIRPORTS COMPANY**  
SOUTH AFRICA