



## Application for Mentorship

Name:	Cell phone Number:	
Gender:	Age:	
Are you computer literate?	Yes	No

**Where do you live?**

KwaDukuza	Mandeni	Ndwedwe	Maphumulo	Other
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**Give details of education**

Primary	Secondary	Matric	Certificate	Diploma	Degree
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**Give details of employment history:**

Name of company	What does it do?	What was your job there?	How long did you work there?

**Describe your enterprise:**

	Product	Service
Have you ever done this before?	Yes	No
How would the business generate revenue?		
How much revenue is it possible to earn in one month?		

## Your Clients / Customers

Who is using or buying your products / service? (give examples of your customers)

How do you market and sell your products / service?

How do you deliver your products / services?

### GENERAL COMMENTS:

### If a new enterprise / Existing what do you need/run to start the existing business?

Raw materials – Give details:

Who would be your suppliers?

Tools / machinery / equipment – Give details:

Money – Give budget details:

Do you need to employ others? – How many and what would they do? – give details:

Special license/s – Give details:

Other:

**Where is the enterprise situated?**

I work from home			Address of premises	
KwaDukuza	Mandeni	Ndwedwe	Maphumulo	Other (where?)
Premises: : Describe present premises / Premises required				
Type and size of existing premises / required premises:				
Water	Yes	No	Give details	
Electricity	Yes	No	Give details	
There would be waste	Yes	No	Give details of how you would get rid of the waste:	
<b>What do you hope to achieve from Mentoring?</b>				

## **Mentees**

Mentorship is available to paid up members iLembe Chamber of Commerce, Industry and Tourism only.

The Mentee undertakes and accepts the following Mentorship criteria

- 1) Only formal written applications for mentorship on the appropriate "Application for Mentorship" form will be accepted.
- 2) The Mentee will receive advice from, and work according to the guidance and at the discretion of the CAM.
- 3) The Mentee will be required to attend meetings as requested by their CAM.
- 4) The Mentee will be required to take total responsibility and run the actual business enterprise. The CAM is simply an advisory guide and coach to the Mentee.
- 5) The Mentee is fully responsible for all the financing and financial management of the enterprise.
- 6) The Mentee accepts that the CAM is merely a business aid and that the CAM will not be required to sign any sureties or guarantees for or on behalf of the Mentee or the enterprise being mentored.
- 7) The Mentee further accepts that the services of the Mentor are strictly of an advisory nature, intended to assist mentees and are provided free of charge.
- 8) The mentee has the right to reject any advice which they may not be comfortable receiving from the Mentor.
- 9) All guidance, advice and coaching are supplied by the Mentor in "Good Faith" and strictly provided without prejudice or guarantees of success.
- 10) The Mentee must accept full responsibility for his or her career and goals and is responsible for their own career and growth path.
- 11) The Mentee may withdraw from the Mentorship Program at any stage. However, the Mentee shall be obliged to provide written notice to the Mentor, with a copy to the Mentor Panel of the iLembe Chamber of Commerce, Industry and Tourism.

**DISCLAIMER:** Should I be accepted for mentoring, I understand and accept the terms and conditions of such mentorship as listed above.

I agree and accept that these are the criteria on which the Mentor's decisions will be made.

Name:

Signed:

Date:

**Allocation of Mentor:**

**Date:**

**Signed:**