

## Operational Plan – Questionnaire

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### 1. Premises and Equipment

What premises and equipment do you require?

Do you have them?

How much will they cost?

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### 2. Staffing

How many people do you need?

What special skills do they need?

How much will they cost?

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### 3. Suppliers

Who will be your major suppliers?

What special conditions do they require?

How much will it cost?

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## 4. Stock

How much stock must you carry to satisfy your customer demands?  
(Both raw materials and finished goods)

How much will it cost?

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## 5. Transport

What are your transport requirements?  
(Visit customers, collection materials, delivery of goods)

How much will it cost?

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